

M.J.M. ELECTRIC COOPERATIVE, INC.

SECTION III - MEMBERS & CONSUMERS

Policy 21 Approved: 11/30/2010

REVIEWED: 11/29/2018 02/24/2022

REVISED: 08/27/2015

MEMBER ACCESS TO COOPERATIVE RECORDS AND BOOKS

POLICY

It shall be the policy of the Cooperative to provide Members of the Cooperative the right to inspect the Cooperative's books and records for any proper purpose.

RESPONSIBILITY

President/CEO and Director of Finance and Accounting

PROCEDURE

1. A Member who wants access to the Cooperative's books and records shall submit a written request, including stating specifically what they want to review and the specific purpose for which they want the information.
2. Upon receiving such a request, the Cooperative should confirm that the person making the request is a M.J.M. Cooperative Member and that the purpose stated for the request is a proper purpose.
3. If the person making the request is a Member of the Cooperative and the purpose for making the request is a proper purpose, that part of the Cooperative's books and records requested should be made available to the Member upon the Member signing an Agreement for Access, a copy of which is attached hereto.
4. If the information requested is about specific Members' or Employees' records, the President/CEO shall consult with the Cooperative's Attorney to consider same in relation to any privacy issues that may be involved.



William R Heyen, Secretary